



Fair Notice - Assessment of Risk to Others (ARTO) Protocol

Who is responsible for reporting worrisome behaviour?

To keep our school communities safe, all school board staff have a DUTY TO REPORT any such behaviours to a School Administrator who will then take immediate necessary safety measures as well as activate the ARTO process. Parents, students, and staff also have an obligation to help keep our schools safe by reporting worrisome behaviour to a School Administrator.

Who is involved in an ARTO?

- Initially when the process is activated, a school-based team collects, shares, and documents relevant data from multiple sources. The school-based team then meets with MESC's Coordinator of Integrated Services to analyze the data and conduct the ARTO. Other Student Services ARTO Team members may also be in attendance, including Student Services Coordinators, elders, and RCMP. This larger team in consultation with the School ARTO Team determines the next steps including the creation of an intervention plan, and whether a more comprehensive ARTO, called a Stage 2 ARTO, will be required.
- Parents/guardians of the student who has engaged in threat-related behaviours are notified that a School Administrator has activated the process as soon as possible. After the initial ARTO, members from the ARTO Team and a School Administrator then meet with parents/guardians and student to review the ARTO information, particularly the intervention recommendations and plan.
- The ARTO Team will also identify the recipient(s)/victim(s) of the student threats/behaviours that have been assessed and ensure that services are provided as necessary.

What happens during a Stage 2 ARTO?

- If the process moves to a Stage 2 ARTO, members of the ARTO Team arrange a meeting with the parents/guardians and student to explain the process and interview each fully.
- The Coordinator of Integrated Services then coordinates a meeting with school personnel and community partners where information from multiple sources (e.g., parents, students, school and board staff, student records, online sites, community agencies, RCMP etc.) is shared. Concerns about safety/well-being and an intervention plan/recommendations are discussed. This information is then summarized on a ARTO Summary Form.
- Members from the ARTO Team and a School Administrator then meet with parents/guardians and student to review the ARTO Summary Form and information, particularly the intervention recommendations and plan.

Do parents/guardians have to consent to an Assessment of Risk to Others?

- In order to address safety concerns, the ARTO process will occur with or without consent.
- This form constitutes Fair Notice regarding the Assessment of Risk to Others Process.

* The model presented in this document reflects the work of J. Kevin Cameron, Director of the Center for Trauma Informed Practices